

CONFIDENTIAL

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Colonel Red White
Washington, D. C.

Dear Red:-

You have been so helpful to me in the past that I do not hesitate to call on you again for a little help.

The secretary whom I have here now is the best secretary I have ever had in my service. The physical setup of the office and the fact that she is carrying the load for three busy men have given her a job far beyond what the average secretary is called upon to do.

I have written the necessary job description and forwarded the usual recommendation for promotion, but it has been three months since I last wrote Headquarters and I am getting no where fast.

I know there are regulations which have, in general, to be followed, and they have pointed out to me certain possible difficulties, none of which impress me as being material. I want her promoted period.

I know you will help me if you can.

Most sincerely,

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